

MINUTES

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

281-951-3700 Phone

281-951-3715 Fax

The Harris County Emergency Services District No.24 met in regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday June 3rd,2020 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:21 am and all of said persons were present: Commissioner Lee SPILMAN, Commissioner Loretta ROBINSON, Commissioner Maria GOMEZ and Commissioner Eva GARCIA.

Also, present was Fire Chief Dave PARKER, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Joe LEGGETT, Robert MATHEWS, Rick REEG with Aldine Fire & Rescue, Ricardo MARTINEZ with Martinez Architects, and Adam TABAK District Council with Coveler and Peeler.

3.TO ADMINISTER OATH(S) TO NEWLY ELECTED/RE-ELECTED AND/OR APPOINTED DISTRICT COMMISSIONERS:

District Council provided all necessary documents needed to be signed to re-elect and appoint all District Commissioners.

4.TO ELECT DISTRICT OFFICERS:

District Council stated Commissioner GOMEZ position on the board follows: Assistant Secretary/ Treasurer.

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to maintain and make no changes to the District Commissioners positions.

5.TO RECUEVE PUBLIC COMMENT:

No comment.

6.TO PAY DISTRICT'S BILL:

Motion by Commissioner SPILMAN, seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to pay Districts bills.

7. TO MODIFY AND AMEND THE DISTRICT'S 2020 BUDGET:

No action, item tabled.

8.TO REVIEW AND TAKE ACTION REGARDING CONSTRUCTION, REPAIRS OR RENOVATIONS TO DISTRICT REAL PROPERTY, INCLUDING, BUT NOT LIMITED TO, CONSTRUCTION PAYMENTS, PAYMENT APPLICATION, CHANGE ORDERS, PERMITS, ENGAGING ARCHITECTS OR ENGINEERS, AND SELECTION OF GENERAL CONTRACTORS FOR DISTRICT CONSTRUCTION PROJECTS:

MARTINEZ presented the following monthly description of the following projects:

Station 11: MARTINEZ updated the Board on the following: building steel scheduled to be onsite, concrete to be poured on the south parking/drive, and natural gas to be coordinated with CenterPoint Energy.

Station 41: MARTINEZ updated the Board on the following: Harris County has approved all plans, permit is read for payment by General Contractor upon start of construction, and Flintco has provided contract for owner review and approval.

HCESD #24 Administration Building: MARTINEZ informed the Board on the following: MA is working on possible design of Administration Building, Site layout has been completed (2.5 acres), and floor plan is under development.

Station 21: MARTINEZ informed the Board on the following: S&G currently investigating onsite detention, right of way access and development requirements with Harris County and City of Houston ETJ.

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to pay Application No.8 for Station 11 amount not to exceed \$218,500.00.

9. TO REVIEW AND APPROVE REQUISITION REQUEST SUBMITTED FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES AND APPARATUS:

Chief PARKER presented the following requisitions request:

1. Vendor: Cool Tech Ice
Amount: \$2,875.00
Item: Ice Machine for Station 11

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to purchase the new ice machine for Station 11 from Cool Tech Ice amount not to exceed \$2,875.00.

10. TO APPROVE REQUESTS FOR FIREFIGHTING OR ADMINISTRATIVE CLASSES, TRAINING, COURSE MATERIALS REQUESTED BY DISTRICT PERSONNEL:

No action, item tabled.

11. TO REVIEW AND TAKE ACTION ON MATTERS RELATED TO COVID-19, INCLUDING BUT NOT LIMITED TO MEETING PROCEDURES, EMERGENCY EXPENDITURES AND CONTINUITY OF OPERATIONS PER GOVERNMENT CODE §418.1101:

No action, item tabled.

12. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.251:

No action, item tabled

Closed session began at 12:00 pm

13. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REAL ESTATE MATTERS:

14. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS AND TAX CODE§323.3022 TO DISCUSS SALE TAX MATTERS:

15. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS:

16. TO REVIEW AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT'S EMPLOYEES INCLUDING MEDICS, COMMAND STAFF AND ADMINISTRATIVE STAFF:

17. TO REVIEW, DISCUSS AND TAKE ACTION ON THE ACQUISITION, PURCHASE, SALE OR LEASE OF REAL PROPERTY:

Open session resumed at 12:09pm

18. ADJOURNMENT:

Commissioner ROBINSON moved for adjournment; Seconded by Commissioner GOMEZ with a vote of 5 to 0 to adjourn the meeting.

The meeting adjourned at 12:11 pm.